



OPEN STREETS

WALNUT ROAD

Vendor Application Form

EVENT DATE:

10 DECEMBER 2023

TIME:

09:00 – 17:00

CLOSING DATE:

MONDAY, 27 OCTOBER 2023

VENUE:

WALNUT ROAD - BETWEEN ICC & EXHIBITION CENTRE



STREET MARKET APPLICATION FORM

1. Food Vendor
2. Non-food vendor vendors(selling items such sunglasses, head wraps and accessories, vintage clothing, custom sneakers etc.)
3. Food Truck

The completion of an application form does not confirm participation. All applicants will undergo an evaluation.

Food specialty: To avoid food vendors from selling the same items, please select one of the following food items you specialize in.

Gourmet Burgers	
Shisanyama	
Gourmet, Sandwiches, Wraps and Rolls	
Pizza and Pasta	
African Traditional food and curries	
Indian Cuisine and curries	
Wings and Ribs	
Pastries, desserts and confectionaries	
Snacks (Please specify)	
Other (Please specify)	

SECTION A

Company name:	
Company Registration Number:	

SECTION B

Title:	
Surname:	
First Names:	

RESIDENTIAL STATUS		NATIONALITY		GENDER	
South African		South African		Male	
Non South African		Non South African		Female	
Asylum Seeker		Unknown		Date Of Birth	DD/MM/YYYY

RACE				
Indian	Black	White	Coloured	Other

SECTION C

IDENTITY TYPE	
Identity Document (ID)	
Passport	

IDENTITY NUMBER	
Passport Number	
Passport Expiry Date	

SECTION D

PREFERRED LANGUAGE	
English	
isiZulu	
Afrikaans	
Other	

PREFERRED CONTACT METHOD	
Email	
Mobile phone	
Mobile Phone Number	
Home Telephone Number	
Email Address	

SECTION E

ADDRESS TYPE	RESIDENTIAL	POSTAL
Residential		
Postal		
Address ID		
Unit Number		
Block Name		
Complex Name		
Street Number		
Street Name		
Street Type		
Suburb		
City		
Province		
Country		
Postal Area		
Postal Code		

BUSINESS ADDRESS (IF APPLICABLE)	
Box Number	
Postal Area	
Postal Code	
City	
Effective From	

SECTION F – DOCUMENTATION REQUIRED

All applicants must submit

1. Company registration document
2. Tax Clearance

Food Vendor:

In addition to the documents mentioned in (i), food vendor applicants are required to submit the following:

1. Business License (valid certified copy)
2. Health certificate (valid certified copy)

(Failure to submit any of the above documents will result in the applicant not being considered)

SECTION G -BUSINESS ANALYSIS

State previous participation in the past 5 years in other markets/festivals. Please include the following:

1. Contactable references (contact number and email address) for Market/festival
2. Foot traffic served at your stall (estimated)

Please attach current menu/bar list/items with pricing

Provide a menu/bar list/items to be served at the Open Streets Walnut Road Market with images, description and pricing

NB: minimum menu items (dishes) to be served is 3 and a maximum 6 for food vendors.
(Please note applications submitted without images will not be considered for next stage of the evaluation process)

Please state how your participation in the Open Streets Walnut Road Market would enhance the overall consumer experience?

Which social media platforms do you use to market your product offerings to your current market base. Please include details of social media platforms you are active in, and the number of followers you have.

NOTE:

1. Special preference will be given to KZN based vendors
2. Completion of an application form does not guarantee your participation, all applications received will go through an evaluation process and successful shortlisted applicants will be contacted to proceed to the next stage of evaluation, which will consist of a presentation to a panel.
3. Vendors whose applications were successful will be notified via email to confirm their participation in the Street Market.

BENEFITS:

1. Food vendors: You will receive a 3m X 3m and gazebo
2. Food Truck: Space for the food truck and a 15 amp plug point.
3. Non food vendor: 3m X 3m space and gazebo

STREET MARKET VENUE, DATE AND TIME:

Date: Sunday, 10 December 2023
Venue: Walnut Road (Between ICC and DEC)
Time: 9am – 5pm (**Set up by 7am**)

APPLICATION DEADLINE:

PLEASE NOTE:

1. After receiving the application form, a confirmation of receipt will be sent to you via email. Short listed applicants will be contacted via email

COMPLETED APPLICATIONS AND QUERIES TO BE SUBMITTED VIA EMAIL:

info@godurban.co.za with the **email subject line:** VENDOR APPLICATION+Company Name or VENDOR QUERY+Company Name

SIGNATURE AND ACCEPTANCE OF TERMS

I/we wish to apply to participate in the Open Streets Walnut Street Market. All details and documents attached are a true reflection of the company. I/we have read and accept the terms detailed in this form.

Signature: _____ **Date:** _____